



Boyne Falls Public School Preschool Teacher Assistant Job Posting

July 24, 2020

Boyne Falls Preschool has an opening for a Preschool Assistant Teacher for the 2020-2021 school year. This is a five-star quality rated program that offers tuition-free preschool, along with tuition based early childhood education at Boyne Falls Public School. The program serves families from the Boyne Area and surrounding communities.

Position Summary: This is an assistant teaching position at Boyne Falls Preschool.

Salary/Benefits: Salary determined by experience. Benefits include ongoing professional development opportunities, vacation days, sick days, paid holidays, cafeteria benefits, Michigan T.E.A.C.H. scholarship sponsorship, NAEYC and MIAEYC membership, and other benefits.

Principle Duties and Responsibilities Understand and have knowledge of current theories and practices of early child development • Assist the lead teacher in implementing classroom instruction based on Creative Curriculum • Assist in creating and maintaining a positive, developmentally appropriate, and safe classroom environment that is conducive to learning • Develop and implement effective classroom management • Observe each child to assess skills, interests and needs and use this information to facilitate individual learning and growth • Provide comfort to distressed children through compassion and tact • Provide support to the lead teacher in planning lessons and daily activities based on the principles of child development • Maintain an open line of communication with parents and provide appropriate information • Oversee children to make sure that they are safe during indoor and outdoor activities • Assume the lead teacher's role in the event of his/her absence • Ability to work collaboratively with all members of the preschool staff, school staff, students and their parents.

Education • Completion of an Associate Degree or Bachelor Degree in Early Childhood Education, Child Development or Elementary Education is preferred. Applicants that have taken coursework in child development, early childhood education or elementary education, and wish to continue their education, are also encouraged to apply.

Please direct questions to Mitchell Klooster, Boyne Falls Preschool Program Director, via email at mklooster@boynefalls.org. Persons who are interested in this position should submit a letter of interest, resume, and references to Mitchell Klooster at mklooster@boynefalls.org. Applications will be accepted until 3:00pm Friday, August 7, 2020 or until the position is filled.

Deadline: Friday, August 7, 2020